

# Health & Aging Committee Meeting Minutes

## February 19, 2015

**COMMITTEE MEMBERS PRESENT:** Bob Mott, Alan VanRaalte, Tom Kelly, Jackie Cody, Marge Saari, Joan Hauer (Aging), Ed Hammer (Aging), Nancy Brissee (Aging)

**COMMITTEE MEMBERS ABSENT/EXCUSED:** Bill Freudenberg, Dr. Amy Slette (Health)

**COMMITTEE MEMBERS ABSENT/UNEXCUSED:** None

**STAFF PRESENT:** Dianne Jacobson, Dawn Johnson, Linda Conlon, Todd Troskey, Dani Benzinger

**OTHERS PRESENT:** Brian Desmond (Corporation Counsel), Ashley Rothmeyer (Health Department Intern)

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### Aging:

Meeting called to order by Chairperson Bob Mott at 9:02 AM at the Health & Aging Building, 100 W Keenan St. Spruce Room

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting:  
Motion made by Cody, seconded by Hammer to approve today's agenda as presented.  
Unanimously approved. Motion carried.

Public Comment/ Communication: None

Transit Commission: Jacobson presented the Transit Commission update. The three counties, (Oneida, Vilas and Lincoln) Corp Counsels had not approved the charter in time for the February County Board meeting. Targeting the March Board meeting for approval. Discussion only, no action taken.

Donor Program: Nothing new to report.

Room Use Policy: Tabled until next meeting due to time constraints.

Senior Nutrition Program: Jacobson gave the nutrition program update. A new site manager for Pier Willow has been hired, the dining site reopened on February 10, 2015. St. Marys of Ministry Health is no longer offering Meals on Wheels as of March 1, 2015. Under the Older Americans Act funding, anyone 60 and over if qualifying can get the home delivered meals from the Department on Aging. Ministry's Meals on Wheels were serving approximately 21 individuals. Some of those individuals may not qualify for the Home Delivered Meals due to the

requirements of the Older American's Act. So far the Department on Aging has added 7 people from the Meals on Wheels program to the Home Delivered Meals program. Jacobson is considering joining the National MEALS ON WHEELS organization to take advantage of member benefits like group purchasing. Susie Wegner the Rhinelander site manager is retiring; her last day is February 27, 2015. Jolene Schirmacher, Receptionists, has been promoted to that position. Jolene has been a Site Manager previously in Rhinelander, Sugar Camp and Nokomis, as well as a substitute Site manager at other sites. The receptionist job has been posted at Job Center. Discussion only, no action taken.

2014 Self-Assessment-GWAAR- Jacobson presented the 2014 GWAAR Self-Assessment. Jacobson gave an over view of the 2014 Self-Assessment GWAAR. All goals are set by GWAAR, and all set criteria's were met. Chairperson Mott asked to revisit this next commission meeting to see if there is anything that needs to be worked on. Discussion only, no action taken.

Senior Center Rummage Sale Storage Unit: Jacobson presented the acquisition of the Senior Center Rummage Sale Storage Unit. The Senior Center Advisory Board expressed the need for a storage unit to store all the donations for the annual Senior Center Rummage Sale items. A storage unit has been donated free of charge for this fundraiser. The annual rummage sale is set to be held at the Trigs Riverwalk Center in the former Hancock Fabric building where it was last held year. Discussion only, no action taken.

Legislative Update: Jacobson presented the summary of proposed changes related to Aging & Disability programs in the Governors 2015-2017 budget. The programs affected in the proposed budget are as follows: the restructuring the ADRC, Expanding Family Care statewide by January 1,2017, SeniorCare -requiring adults age 65 and older needing prescription drug coverage to apply for, and if qualified, enroll in a Medicare Part D plan versus just automatically enrolling in SeniorCare (Wisconsin's prescription drug program). Uses Senior Care as a wrap-around program only. Jacobson also presented the Wisconsin Aging Advocacy Network summary of how this will affect Wisconsin's older adults. Commission requested Jacobson to develop a logical response, the cost effectiveness to operate and to the cost to senior's who will loose their SeniorCare, what would work better and what will happen if it is implemented. Will revisit again next meeting. Discussion only, no action taken.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Vouchers, purchase orders: Jacobson presented the vouchers and purchase orders.

Motion made by Cody, seconded by Brisse to approve the monthly vouchers and purchase orders as presented. Unanimously approved, motion carried.

Line Item Transfers: Jacobson presented the Line item transfers.

Motion made by VanRaalte, seconded by Cody to approve the line item transfers as presented. Unanimously approved, motion carried.

Agenda Items for next meeting: Donor Program, Room Use policy, 2014 Self-Assessment-GWAAR, Legislative update/Governor's budget.

Public comment/communication: None

## **Health & Aging**

### Minutes of January 15, 2015 meeting:

Motion made by VanRaalte, seconded by Cody to approve minutes of January 15, 2015 meeting, with stipulation that the time of the meeting being recessed and then reconvened be put into the minutes. All ayes; motion carried.

SNAP funding requirements: Jacobson and Conlon fielded questions on the SNAP funding requirements. Discussion only, no action taken.

Date/time/location of next meeting: Regular meeting scheduled for March 12, 2015 at 12:30 p.m. in the Health & Aging Building, 100 W Keenan Street. Commission on Aging will begin at 12:30 p.m. on the first floor with joint meeting of Health & Aging to follow. Board of Health will meet at approximately 1:30 p.m. on the second floor.

Recessed : Chairperson moved to recess at 10:18 a.m. to move upstairs to the Health Department conference room to reconvene for their half of the meeting.

### Health:

Reconvene meeting: 10:28 a.m.

Public Comment/ Communication: Linda Conlon introduced the health department intern, Ashley Rothmeyer, and the new Secretary II, Dani Benzinger.

DNR contract: The DNR Transient Non-community Well Testing contract was reviewed by Corporation Counsel who recommended changes. The DNR responded that it is a standard state contract and will not be altered. Brian Desmond stated that the contract is standard and there are no liability issues, the clauses only sought better definitions. Bob Mott pointed out that the counties concerns were noted by correspondence with the DNR. Motion made by Jackie Cody, seconded by Marge Saari, to accept the DNR Transient Non-community Well Testing contract. All ayes; motion carried.

### Monthly Reports/ Updates:

- Environmental Health – Summary given by Todd Troskey, Registered Sanitarian.
  - Restaurant Complaint – No inspection required, complainant called health department back and stated they could have been at fault for the contamination.
  - Outdoor Air Monitoring Complaints - 2 complaints filed. Investigation into air quality followed. We are currently waiting for the Wisconsin State Lab of Hygiene and DPH to analyze data from the air monitor. OCHD can provide structural recommendations be made on the exhaust height if contaminants register above allowable parts per million.
- Communicable Disease – Summary given by Linda.
  - 3 campylobacteriosis, 2 chlamydia, 1 ehrlichiosis/anaplasmosis, A, 1 giardiasis, 3 Hep C, 5 influenza associated hospitalization, 1 salmonellosis, 1 streptococcal disease, 2 streptococcus pneumoniae.

- A relay switch in a vaccine refrigerator went out and the temperature was unregulated for few hours. Both private (\$1,300) and VFC (unquoted valued) vaccines were lost. The county has a \$5,000 deductible for perishable products. A prevention alarm system is being reviewed for cost effectiveness and feasibility. Bob explained that the high deductible resulted in savings on the county's premium and the loss should be covered by the county contingency fund.
- Health Hazards – Summary given by Linda.
  - New cases: 1 running water/septic, 1 animal, 1 mold, 1 other
  - 2 Unsubstantiated
  - Existing cases: 3 animal, 1 other, 3 new
- Legislative Update – Summary given by Linda.
  - WI is 46<sup>th</sup> in the nation for funding public health. Currently, the funding allocation is \$13.10 per capita. Another \$14.39 per capita is needed to reach the median level, which is more than an \$82,000,000.00 increase to the budget. A request is being drafted to request a less than \$1.00 per capita increase.
  - A new food protection act proposes employers with 5 or fewer food handlers won't need a license. The public has an expectation that the workers are educated and the proposal may not be recommended.
  - A proposal to regulate both residential and commercial wood heaters was discussed.
  - Restaurant inspections are posted on the Public Health website.
  - DATCP and DHS are working on an implementation plan for combining the sanitarians under DATCP. The final consolidation will occur next year.
  - In the governor's budget, tattoo and piercing could be moved from DHS to the licensing section.
- Community Outreach/ Media – Summary given by Linda.
  - Restaurant inspections are now available on the department's website.

Travel requests: Two out of state requests are presented. Rob Deede requests travel for preparedness program in Atlanta, GA. He attended last year and brought back great information. He has a scholarship through the preparedness program that will cover his expenses except meals and salary that our grant can cover. Both Linda Conlon and Carl Meyer request travel to the National Community of Practice for Public Health Conference in San Antonio, TX. Linda was asked to speak on the community health improvement process. Meals are not covered, the rest is covered by National Network Public Health Institute. Carl's cost will be covered by grant dollars. Rob's request has passed the Admin Committee already and Linda and Carl's will be on their next agenda. Motion made by Alan VanRaalte, seconded by Jackie Cody, to approve the out of state travel requests. All ayes; motion carried.

Wisconsin Well Woman Program: Linda presented how the program is being revamped due to ACA. The participant numbers across the state are decreasing because the rate of insured women is rising. The New Model Project regionalizes coverage of nine counties including Oneida. We were chosen to serve these 9 counties. Within the Northern Region there are 2 multi-jurisdictional WWP areas. Portage will serve as the other coordinator. Currently Oneida County is serving 46 clients. In the past, we have served 200 women at one time. The combined regional enrollee number in 2014 was 231 women. Char Ahrens has led this program until now and will train an individual for this position. Much of the program work can be done through correspondence and we are unsure of travel needs going forward. If an in person meeting is needed, travel would be to the client's local Health Department not homes and would

not necessitate enrolled women travelling to Oneida County. The next two years are budgeted with \$82,000 first year for start-up and \$75,000 for the second year. Discussion only, no action taken.

Strategic Planning Update: Director Conlon discussed the strategic planning process. The strategic planning team has recommended 5 goals with strategies. Linda expressed appreciation of board allowing Nancy Young to work with the department on this process. Discussion only, no action taken.

Board of Health Actions: Linda presented the 2014 Actions and Major Health Issues Discussed report. This report identified all major actions and discussions the board took during 2014. Linda indicated that it is a great review of all of the work the BOH has done over the last year. BOH members indicated they appreciated the report. Discussion only, no action taken.

Staff Vacancy Review: The current receptionist is retiring the May 14, 2015. Linda and the board know this is a necessary position for the department. The Vacant Position Analysis form was completed and the Job Description was reviewed. Motion made by Alan VanRaalte, seconded by Jackie Cody, to approve the recommendation to fill the position and bring to LRES. All ayes; motion carried.

HEAL Project: Linda presented an information sheet created by Kyla Waksmonski to raise awareness of benefits of this kind of development. The sheet covers the health benefits of using these trails and recommends them for year round use. The gun range owner has put in an offer to buy the land with a higher bid than the city and Crescent Township. Bob will present Kyla's information sheet to the County Board. Bob may make a proposal of letting the gun club buy the land they want and lease to the HEAL project for infinite, free use. With Bob's suggestion, tourism is supported and the range gets their buffer from development. There was a question about how is there a guarantee that the gun club/range will lease. What is the reason behind buying the whole area if they in turn lease it.

Informational letter drafted for well water testing: A draft informational sheet was shared. An information sheet was drafted instead of a letter because we aren't seeking to mail to residence. Sheet addressed; why testing is important, what testing is available and the costs related to each. Jackie suggested having these available for town clerks to hand out, being inserted with tax bills and available on election days. The minimum recommended test is for bacteria and nitrates, unless children are present, then fluoride is also recommended. Bob recommended a chart of why each should be checked and the effects on an individual's health. Linda will check if the DNR has something. In the future, septic system checks may not be a required check when a property sells. This may require more well water tests in the future. The information sheet will be redone to reflect requested information. Alan stated having the water tests available by the department is well received by his constituents. Bob recommends monitoring the fee schedule to assure costs are covered.

Vouchers, purchase orders and line item transfers: Motion made by Alan VanRaalte, seconded by Marge Saari to approve vouchers, purchase orders and line item transfers as presented. All ayes; motion carried.

Agenda items for next meeting: Air quality update, PIO request, Information sheet for well water testing, WI Well Woman Program, Strategic Planning Update.

Adjournment: Motion made by Jackie Cody, seconded by Marge Saari to adjourn at 11:48 a.m.  
All ayes; motion carried.

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Committee Chairman

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Committee Secretary